



April 2010

**VACANCY NOTICE
NOMINATION AND ELECTION PROCEDURE
SPECIAL ELECTION FOR EXECUTIVE BOARD SEAT #325**

The following information is supplement to the complete "Election and Campaign Rules for Special Elections," copies of which are available at PEF Regional Offices.

- ___ The Term of office will be until July 31, 2012.
- ___ In order to be nominated for this office a person must have been a regular PEF member since **April 25, 2009**.
- ___ **52 original signatures of regular PEF members of that constituency are necessary for a member to be nominated. This is a 10% constitutional requirement. Nominating petitions will be available in the PEF Regional Offices on April 1, 2010.**
- ___ A member may sign **only one petition**.
- ___ Photocopies of the official form may be used to gather signatures, but only forms containing **original signatures** will be acceptable. All nominating petitions will require the complete printed Name, complete Signature and Member Identification Number of the members signing, including the petition circulator. The printed Name and Member Identification Number must be legible for the signature to be valid. The Member ID# consists of "your First Initial and up to the First Four Letters of your Last Name **EXACTLY AS PRINTED ON YOUR PAYCHECK** and the Last Four Numbers of your Social Security Number." Any petition, which does not include the **legibly** complete certification statement, signed by the circulator, will be ruled invalid.
- ___ Only regular PEF members shall be eligible to sign nominating petitions, with **March 8, 2010**, as the cutoff date for membership.
- ___ Nominating petitions **Must** be received by the Special Elections Committee by **5:00 PM, on April 22, 2010**, by: Kristie Shapiro, PEF Special Elections Committee, P.O. Box 12414, Albany, New York 12212-2414. **It is the candidate's responsibility to make sure nominating petitions are submitted or sent to the Elections Committee. Petitions may be mailed, faxed, scanned or emailed to PEF Headquarters or hand delivered to any appropriate PEF Regional office. Hand delivered petitions shall be faxed by the Regional Office to PEF Headquarters. Petitions mailed or faxed by candidates must be postmarked or fax dated by the petitioning deadline and subsequently received by PEF Headquarters within 7 days of the deadline of the petitioning period. Petitions may be returned by certified mail, return receipt requested, although this is not required. Certified mail sometimes takes longer than regular mail. Postal failures or inadequacies are a matter between you and your post office, not the Special Elections Committee. PEF will send each nominee a notice of receipt. Petitions may be faxed to PEF Headquarters at 518-514-1129 or emailed to SpecialElections@pef.org.**
- ___ Candidates can request constituency mailing labels at their own expense. By calling PEF (800)342-4306 Special Elections Committee for details.
- ___ If there is an election, ballots will be mailed on or about May 12, 2010 by AAA and must be returned to the address listed on the return envelope no later than **5:00 PM, June 3, 2010**. Return in this case means, in hand, not date mailed or postmarked.
- ___ Only regular PEF members shall be eligible to vote, with April 22, 2010, as the cutoff date for membership.
- ___ **If an eligible voter has not received a ballot by May 19, 2010, call AAA at (800)529-5218 (NYC) for a duplicate ballot (do not call prior to that date).**
- ___ Any complaints concerning the conduct of these elections must be submitted on an Election Grievance Form to the Special Elections Committee at PEF Headquarters. All complaints must be filed no later than 30 calendar days following the ballot count (or the end of nominations when balloting is not necessary). Grievance forms and/or a full copy of the appeals procedure may be obtained by contacting PEF Headquarters.

Kristie Shapiro, PEF Staff
Special Elections Committee, Craig Walek, Chair, Anna Schrom, and Karl Berger

Please Note. Petitions must be received by 5:00 PM, on April 22, 2010.