



State of New York/ Public Employees Federation
Joint Labor–Management Committees
Statewide health & Safety Committee

To: Agency Level Health & Safety Chairs and Management Health & Safety Reps

Date: 07/23/2010

Re: Register for a Two Day Training Program “Assessing, Sampling and Controlling Microbial Contamination (mold) in the Indoor Environment”, Scheduled for November 1-2, 2010, Rochester, NY.

The State of New York/ Public Employees Federation (PEF) Statewide Health & Safety Committee is offering a two-day training program entitled *“Assessing, Sampling and Controlling Microbial Contamination in the Indoor Environment”* that will be held on November 1-2, 2010 at the NYSUT Office, Rochester, NY.

Union leaders and agency managers are often confronted with concerns about mold contamination in the work environment. The statewide Health & Safety Committee recognizes the importance of providing training on mold assessment to management officials, union representatives, and building personnel. Understanding the fundamentals of mold contamination and remediation can assist in the timely identification and resolution of these problems.

The program is open to all Labor and Management Chairs of the Agency and Local Level Health and Safety Committees as well as building managers, supervisors, and other building-related personnel who routinely deal with facility management issues. Each agency Health & Safety Committee is invited to send up to three (3) additional representatives to the program. Selection of participants shall be done through a joint consultation between the labor and management chairs of the agency health and safety committees.

The program will be conducted by John Tiffany, an industrial hygienist, and Howard Bader, a building engineer, of Tiffany-Bader Environmental. John and Howard’s full time professional practice is in the indoor air quality field. They have done extensive work for state agencies and unions.

Participants will learn the following:

- Biological and microbiological contaminants found indoors;
- Health effects of microbiological contaminants;
- Inspecting, assessing, and sampling for microbiological contamination indoors;
- Cleaning and controlling microbiological contamination in HVAC systems;
- Designing a microbiological remediation (clean-up) project;
- Post abatement assessment, sampling, and results;
- Structural drying of a building after a flood;
- The role of Health & Safety Committees and agency control authorities

Please note that payment of mileage reimbursement and other related travel costs for conference attendees is subject to state and agency policies regarding travel expenditures. Any policies requiring pre-approval for such expenses must be followed.

Subject to operating needs, agencies may provide two [2] days of release time on November 1 and 2, 2010 without charge to leave credits for designated employees to attend the program.

The program is funded by the state of New York/PEF Statewide Health and Safety Committee.

There are a limited number of spaces available for this valuable program. **If you have previously attended this program, we advise you not to apply for this class.** We expect the limited seats to fill up very quickly and encourage Co-Chairs of the agency level committees to identify and register participants as soon as possible. A registration form for the program is enclosed. **Your registration form must be received by the close of business day on October 11, 2010.** Fax your registration form to: Crystal Bruno or Jenna Laboda at (518) 785-1814, or mail to:

**Crystal Bruno/Jenna Laboda
NYS Public Employees Federation
Health and Safety Department
1168-70 Troy-Schenectady Road
P.O. Box 12414
Albany, NY 12212-2414**

Directions and hotel recommendations for the program can be obtained from the PEF Health and Safety Office.

If you have any questions regarding this program, please contact Kathy D'Arminio at (518) 257-6983 or kdarminio@pef.org, Larry Enoch of Governor's Office of Employee Relations at (518) 474-0568 or lenoch@goer.state.ny.us.

Sincerely,



Kathy D'Arminio
PEF Health and Safety Chair



Larry Enoch
Assistant Director for Occupational
Safety & Health