

**Minutes of the NYSIF Agency Level Health and Safety Meeting of
April 1, 2009
Held at 199 Church Street, New York, New York**

The meeting was called to Order at 1:35 PM.

Minutes of the October 28, 2008 meeting were accepted.

Next meeting will be held in October, 2009.

Mr. Murdaugh then provided an update on all offices as follows:

199 Church Street

- **Sub-basement construction has been completed. Cooling Tower will be repaired, contract has been awarded.**

8 Computer Drive

- **No Issues.**

15 Computer Drive

- **No Issues.**

1 Watervaliet

- **Handicapped Parking is being addressed.**

Buffalo

- **New Lease is in negotiations.**

Endicott

- **New Lease is in negotiations. Discussions are still taking place with the tenants of the building to get a replacement for the Security Guards that were removed from the 1st floor.**

Hempstead

- **Water tower on top of building is being replaced. The bid was approved and the expected completion date is May 2009.**

Melville

- **New Lease is in negotiations. Upgrades to the electrical are being completed.**

Rochester

- **New training room is being built on the 10th floor. New Lease is in negotiations.**

Syracuse

- **No Issues.**

White Plains

- **Problems with adequate heat in the AM. Adjustments will need to be made so the heat is turned on in time for a 7:30 am arrival.**

Defibrillator

- **Training is ongoing.**

Nominations for the NYSIF 2008 Health & Safety Award

- **Award criteria was passed out to the members. Award will be presented at the next meeting which is scheduled for October 2009. Nominations should be sent to Mr. Brindisi and Mr. Holdorf by 7/1/09.**

Workplace Violence Prevention Program

- **Mr. Mullen will be sending out a memo to the district offices advising that Kelly Green will be the contact person for the collection of data for the Work Place Violence Program. Denise Miller will be the contact for training and recording. A risk assessment will be done with union involvement.**

Open Discussion

Health and Safety Conference was held in Albany, Mr. Hiller was one of the guest panelist for the Advanced Workers Compensation presentation.

The meeting was adjourned at 2:10 PM.

In Attendance:

Armin Holdorf, John Murdaugh, Demerle Lewis, Reuben Epstein, Rocco Brindisi, Herb Hennings, Myra Mack, John McCarthy, Edward Kryjewski, Kevin Moskie, Lester Crocket, Karen Walter.